**Executive Regional Directors**

**Weekly PLC Team Meeting**

**December 4, 2013**

**7-8:15 am**

**Guiding Question:** How do we become a Professional Learning Community (PLC) as we meet the five district goals and implement the 21st Century Model of Education?

**Long-term targets:**

* Be a professional learning community (PLC) by consistently and fully implementing PLC procedures and structures throughout the district
* Meet the five district goals
* Implement the MCPS 21st Century Model of Education
* Integrate the Montana Common Core States Standards in English Language Arts and mathematics across the district
* Collaborate with UM and other community stakeholders to implement goals of SHAPE P-20 grant

**Short-term targets for this meeting:**

* Review team norms (Trevor)
* Determine time for weekly informal discussion (Trevor)
* Debrief Nov K-12 Leadership PLC meeting (Karen)
* Review weekly ERD/Principal targets and questions (Heather)
* Practice for December Data Wise meeting (Heather)
* React to draft agenda for Dec 17th K-12 Leadership PLC meeting (Karen)

**Roles for this meeting:**

* **Facilitator/Time Keeper** - Trevor
* **Agenda Setter**/**Note taker** - Heather
* **Reading** - Karen

**AGENDA**

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| **TIME** | **ACTIVITY** |
| **7:00-7:05** | Review and revise agenda **(Trevor)** |
| **7:05-7:15** | Reading **(Karen)**   * *Data Wise,* pp. 100-115 (BLUE) * *Data Wise in Action,* pp. 87-104 (GREEN) |
| **7:15-7:20** | Review team norms **(Trevor)** |
| **7:20-7:25** | Determine time for weekly informal discussion **(Trevor)** |
| **7:25-7:30** | Debrief Nov K-12 Leadership PLC meeting **(Karen)** |
| **7:30-7:35** | Review weekly ERD/Principal targets and questions – see PLC template **(Heather)** |
| **7:35-7:45** | Practice for December Data Wise meeting **(Heather)** |
| **7:45-8:00** | React to draft agenda for Dec 17th K-12 Leadership PLC meeting **(Karen)** |
| **8:00-8:20** | Address other items not on agenda **(All)** |
| **8:20-8:25** | Conclude meeting with a summary **(Heather)**  Determine items for next meeting agenda  Confirm assignments and next steps |
| **8:25-8:30** | Plus/Delta **(Trevor)**   * What went well? What might we do differently? * How did we do with following our norms? |